

LIST FOR STATIONERY ITEMS
(NOTE – ALL THE VENDORS ARE REQUESTED TO QUOTE THE BRAND NAME
OF THE ITEMS WHEREVER POSSIBLE)

STATIONERY ITEMS						
Sr No	Nomenclature	Unit	Make / Brand Name	Rate per Unit (In Rs)	GST	Total Rate including GST
1	Balloon	Pkt				
2	Brown cover with school name and logo (10 pc roll)	Pkt				
3	Cello Tape (Transparent)	Roll				
4	Chart Paper (Drawing Paper)	Sheet				
5	Chart Paper (Different Colours)	Nos				
6	Chem/ Phy / Bio /Math Practical Notebook 144 sheets	Per Copy				
7	Cutter Thermocol	Nos				
8	Duster Plastic /Wooden (Omega)	Nos				
9	Dustfree Chalk White (50 Pcs per Box)	Box				
10	Dust free Colored Chalks (50 Pcs per Box)	Box				
11	Exercise Book 96 ruled sheets(School Logo Printed)	Nos				
12	File cover (For practical record of computer)	Nos				
13	File paper pkt 50 pc /100 pc (One side ruled and one side plain)	Nos				
14	Glitter Pen	Nos				
15	Glitter Powder	Pkt				
16	Globe (Big Size)	Nos				
17	Graph Paper (50/ 100 Pcs per pkt)	Pkt				
18	Graph Copy (32 Pages)	Nos				

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19	Graph Paper (cm Scale)	Pkt				
20	Long Register 200 sheets (School Logo Printed)	Nos				
21	Map (Political & Physical- Asia, Africa, North America, South America, Europe, India, World)	100 Pc in Pkt				
22	Painting Brush No 1	Nos				
23	Painting Brush No 3	Nos				
24	Painting Brush No 5	Nos				
25	Painting Brush No 6	Nos				
26	Painting Brush No 8	Nos				
27	Painting Tray Plastic	Nos				
28	Paper A3 size	Ream				
29	Paper Ruled FS Size	Ream				
30	Practical File	Nos				
31	Pencil colour	Pkt				
32	Poster Colour	Pkt				
33	Ribbon Silk ½" Coloured	Roll				
34	Safety Pin	Pkt				
35	Sketch Pen	Pkt				
36	Thermocol	Nos				
37	Thumb Pin	Pkt				
38	Transparent book cover (360mm x 10 Yard)	Nos				
39	Velvet Paper	Nos				
40	Wax Colour	Nos				
41	Water colour	Nos				

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42	White board marker (Blue/Green/Black)	Nos				
46	Ball Pen Gel	Nos				
47	Ball Pen Reynolds	Nos				
48	Ball Pen (Use & Throw)	Pkt				
49	Board Pin	Pkt				
50	Carbon Paper	Pkt				
51	Calculator (12 digit with 120 steps auto correct) Casio/Orpat	Nos				
52	Candle Stick	Doz				
53	Cello Tape Transparent 1"	Nos				
54	Cello Tape Transparent 2"	Nos				
55	Chart Paper (Drawing Paper) Thick	Sheet				
56	Cobra File	Per Pc				
57	Correcting Fluid White	Bottle				
58	Cover File	Nos				
59	Eraser for Pencil Natraj	Nos				
60	Fevicol Tube 50 gms	Per Pc				
61	Fevi Stick	Per Pc				
62	First Sight Mail Folder	Nos				
63	Gems Clip Kangaroo	Nos				
64	Glossy Paper 150gms A4 Size (both side smooth & plain)	Pkt				
65	Guard File	Per Pc				
66	Gum Bottle (700 ml) Camel	Bottle				
67	Gum Bottle (300 ml) Camel	Bottle				

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68	Gum Tube	Per Pc				
69	Highlighter (Tricolor)	Per Pc				
70	Index File	Per Pc				
71	Long Register Ruled 1Qr (Fancy)	Per Pc				
72	Long Register Ruled 2 Qr (Fancy)	Per Pc				
73	Long Register Ruled 3Qr (Fancy)	Per Pc				
74	Long Register Ruled 4Qr (Fancy)	Per Pc				
75	Long Register Ruled 5Qr (Fancy)	Per Pc				
76	Numbering Machine	Per Pc				
77	Numbering Machine Ink	Per Pc				
78	Paper Clip small	Per Pkt				
79	Paper Clip big	Pkt				
80	Paper Cutter Small Natraj	Nos				
81	Paper Pin (Alpin)	Nos				
82	Paper Weight (Good Quality)	Nos				
83	Parker Ink Pen	Nos				
84	Pencil Natraj	Pkt				
85	Permanent Marker (Tricolour)	Per Pc				
86	Photo Copier Paper A4 Size (Centuary)	Ream				
87	Photo Copier Paper FS Size (Centuary)	Ream				
88	Photo Paper	Pkt				
89	Plastic Rope	Bundle				
90	Pocker Steel	Nos				

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91	Punching Machine (Double Hole) Small	Per Pc				
92	Quink Royal Blue/Black Ink for Parker pen (30ml Bottle)	Nos				
93	Quink Royal Green/Red Ink for Parker pen (30ml Bottle)	Nos				
94	Rubber Band Big	Gram				
95	Rubber Band Small	Gram				
96	Rubber Stamp word wise rate (self inked)	Per word				
97	Scissors Medium Size	Nos				
98	Sealing Wax	Pkt				
99	Sharpener for Pencil (Natraj)	Per Pc				
100	Silk Ribbon 1" (Tricolor)	Roll				
101	Single Punching Machine (Kangaroo)	Nos				
102	Spiral Binding Sheet (White & Colored)	Per Sheet				
103	Spiral Binding Roll (Small, Medium, Big)	Gram				
104	Stamp Pad (Medium)	Nos				
105	Stamp Pad Ink	Bottle				
106	Stapler Machine (Small) 10 No. Kangaroo	Per Pc				
107	Stapler Machine No. 23	Per Pc				
108	Stapler Machine Pin No. 24	Per Pc				
109	Stapler Pin No. 10	Per Pkt				
110	Stapler Pin No. 23	Pkt				
111	Stapler Pin No. 24	Pkt				
112	Steel Scale 12"	Per Pc				

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113	Steel Scale 18"	Per Pc				
114	Stick on Pad	Per Pc				
115	Stick on Flag 1"	Per Pc				
116	Sutali	Kgs				
117	Tag Cotton 8"	Bundle				
118	Tag Cotton Big Size	Bundle				
119	Talk Sheet	Roll				
120	Tape Dispenser 1"	Per Pc				
121	Tape Dispenser 2"	Per Pc				
122	Transparent File A4	Nos				
123	Transparent File FS	Nos				
124	Twine Ball (Cotton)	Pkt				
125	Uniball Gel Impact	Nos				
126	V-5 Pilot Pen (Blue, Black, Red, Green)	Nos				
127	White Board Marker	Nos				
128	White Cover File plain	Per Pc				
129	Parker Gel Pen	Nos				

Note:- Please quote your rates in the commercial bid only. The details of items given above are for information purpose only.

Date

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